

Application for Employment as a Deputy Headteacher

Please complete this form in **BLACK** ink.

Please return the application form to:

Thorp Primary School, Westerdale Drive, Royton, Oldham, OL2 5TY or email to v.rutherford@thorpschool.uk

Post applied for: Deputy Headteacher and EYFS Leader. THORP PRIMARY SCHOOL

SECTION A

PERSONAL DETAILS:

Mr/Mrs/Miss/Ms	_____	Surname:	_____
Forename (s):	_____	Date of Birth:	_____
Address:	_____	Tel No. (home)	_____
	_____	Tel No. (work)	_____
	_____	Mobile:	_____
Postcode:	_____	E-mail:	_____
NI Number:	_____	May we contact you at work?.....	YES <input type="checkbox"/> NO <input type="checkbox"/>

DFES Number:

DISABILITY

Do you consider yourself to have a Disability?..... YES NO

Do you require any support or adjustments to enable you to take part in the selection process?..... YES NO

Please give details

Can you identify any duties (see job specification) which may need adjustment to accommodate your disability?

RELATIONSHIPS **Canvassing disqualifies**

Do you have a relationship (personal, business or professional) with a Governor or employee of the school?..... YES NO

If YES, please state their name(s) and your relationship:

Name	_____	Name	_____
Relationship	_____	Relationship	_____
Their position in the School	_____	Their position in the School	_____

Continue on additional sheet if required

This page will be removed before sending application to the Selection Panel

This part of the form will be detached before the selection process.

- Please tick appropriate box.

MY SEX IS

MALE FEMALE

MY AGE IS

16-30 31-49 50-59 60+

Do you consider yourself to have a disability?..... YES NO

Please see the definition in the 'Information Booklet for Applicants'

**MY CULTURAL ETHNIC ORIGIN IS
WHITE**

British
 Irish
 Other

Please specify

BLACK or BLACK BRITISH

Caribbean
 African
 Other

Please specify

ASIAN or ASIAN BRITISH

Bangladeshi
 Indian
 Kashmiri
 Pakistani
 Other

Please specify

DUAL HERITAGE

Asian and White
 Black African and White
 Black Caribbean and White
 Other

Please specify

CHINESE and OTHER ETHNIC GROUP

Chinese
 Other Please specify

MY RELIGION IS

Do not wish to answer

Where did you learn of this job? e.g TES, DFE, Thorp Primary Twitter /website, word of mouth etc.

SECTION C

EDUCATION QUALIFICATIONS • If called for an interview you will be asked to provide evidence of your qualifications.

University/College/School	Qualification(s)	Grade Awarded	Date Awarded

IN SERVICE TRAINING • Please include any other training that you feel is relevant to your application

Training	Grade Awarded	Date Awarded

MEMBERSHIP - Please give details of current Professional Membership or apprenticeship

Date Admitted	Professional Body/Association	Status	Membership Number

SECTION D**Details of Employment****TEACHING EXPERIENCE: Current and previous posts**

NQTs – please include teaching practice experience during your initial teacher training

Please list in date order, starting with current or most recent post and include details of any breaks

Employer AND School: Name, Type & Number on Roll	Age range Taught / Subjects Taught	Grade / Salary	Dates		Reasons for Leaving
			From	To	

OTHER WORK EXPERIENCE

Most recent first

Name & Address of Employer	Position Held (including grade & salary)	Dates		Reasons for Leaving
		From	To	

SECTION E

INFORMATION IN SUPPORT OF YOUR APPLICATION

Please provide details to demonstrate how you meet each of the requirements of the Person Specification.
Give sufficient evidence and include real examples

Continue on additional sheet if required

SECTION F

REFERENCES

Please give the names and addresses of two people who can provide a reference. Do not include relatives (unless your current or previous employer is a relative) or people with who you live.

If you are employed, please give details of your present employer. If not currently employed, please give details of your last employer.

Please state in what capacity each referee is acting e.g. – current employer.

First Referee

Second Referee

Name:

Name:

Address:

Address:

Postcode:

Postcode:

Tel No. (including STD code)

Tel No. (including STD code)

Email address:

Email address:

In what capacity do you know this person?

In what capacity do you know this person?

If you are selected may we contact this person prior to interview?

YES NO

If you are selected may we contact this person prior to interview?

YES NO

CRIMINAL CONVICTIONS

The post for which you are applying is exempt from the provisions of the Rehabilitation of Offenders Act and the job applicants **must** disclose all criminal convictions and cautions whether or not they are 'spent'. As part of our child protection procedures and in line with current child protection legislation **all** successful candidates are required to undergo an enhanced Criminal Records Bureau check. No appointment will be made until the checks are carried out to the satisfaction of the School.

Please complete 'Insert 1' and enclose this with your application.

MEDICAL HISTORY

Is there anything about your health record which is relevant to this application?

Please give details of any illness/accident in the last five years which has caused you to be away from work or college for three weeks or more in total (eg – for three separate periods of one week each).

CONFIRMATION OF DETAILS

By supplying this information you consent to its being processed for all employment purposes as defined in Data Protection legislation and its use in any verification checks that may be made.

We have a duty to protect public funds and may use this information to prevent and detect fraud. We may also share this information, for the same purposes, with other organisations that handle public funds.

I certify that to the best of my knowledge all the information I have given is correct. I understand that by deliberately giving false or incomplete answers I will be disqualified from consideration for this post or, in the event of my appointment, may be dismissed without notice.

If this is an on-line application, please tick the box to confirm that the information you have supplied is complete and truthful and enter the date below. Please note you will be required to sign this form should you be called for interview. **Tick here for online application**

Signed

Date