



# OUTBREAK MANAGEMENT PLAN

## September 2021

Following national guidance released on 19<sup>th</sup> July 2021, educational settings are required to maintain an Outbreak Management Plan outlining how settings will operate if there were an outbreak in the school or local area.

For most education and childcare settings, whichever of these thresholds is reached first might suggest an outbreak;

- 5 children, pupils, students or staff, who are likely to have mixed closed, test positive for COVID-19 within a 10 day period; or
- 10%\* of children, pupils, students or staff who are likely to have mixed closed test positive for COVID-19 within a 10 day period

*\*10% is set as a benchmark, but may vary across localities and settings based on prevalence within the setting and local areas. Local Public Health Teams will monitor this under regular surveillance.*

Our overarching objective is to maximise the students in face to face education and minimise any disruption, in a way that best manages the COVID-19 risk.

The following measure may be introduced following an outbreak at school or in the local area. Any measures taken will be reviewed weekly and lifted as soon as informed by scientific advice or the public health team.

	Measures
School closure	Whole school closure will only take place where directed by the local health protection team or the Regional Director of Public Health or the DFE. Every effort will be made to reopen any closed school as soon as possible but only when the safety of the students and staff can be assured.

<b>Requirement to limit attendance</b>	Where it is deemed student numbers are to be limited, every measure will be taken to ensure as many students as possible maintain their education face-to-face at school.
<b>Priority of year groups</b>	Where necessary, KS5, KS4, and Year 6 students will be prioritised to continue with face-to-face provision in school.
<b>Priority of pupils</b>	<p>Where it becomes necessary to prioritise pupils within school, the following pupils will be considered in descending priority:</p> <ul style="list-style-type: none"><li>• CIN, ECHP, CP, LAC</li><li>• Pupils of key workers</li><li>• Pupils considered vulnerable but not in one of the above categories</li><li>• All other pupils</li></ul>

<b>Online tuition</b>	<p>Where students are unable to attend school, they will access remote education. School will ensure they are provided with the means to access online lessons either through existing resources or through application to central government schemes.</p>
<b>Lateral Flow testing</b>	<p>Parents/carers of students attending North Chadderton School will be encouraged to share positive results of LFTs conducted at home.</p>
<b>Asymptomatic testing on site</b>	<p>As advised by Local Director of Public Health/Government we will reinstate on site rapid LFD testing at North Chadderton School for an agreed time period to encourage the uptake of twice weekly testing. The testing will be run by staff who have completed the online training.</p>

<p><b>Reintroduction of face masks/coverings in school (North Chadderton School only)</b></p>	<p>Facemasks may be reintroduced at the decision of the Headteacher if there is concern about rising cases in the area. Staff will be required to use visors as a minimum of protection but have the option to use masks as well.</p> <p>Should masks be advised by the local health team or similar official body, the academy will reintroduce their use within all areas as instructed. Where students have a medical exemption certificate, they will be offered a visor as an alternative. Should students be unable to wear a face covering of any sort and feel unsafe in school, then their needs will be discussed on an individual basis with parents/carers and any provisions amended to suit their needs.</p>
<p><b>Shielding of critically extremely vulnerable pupils/staff</b></p>	<p>As advised by Local Director of Public Health/Government. In this eventuality, affected staff will be expected to support the delivery of the school curriculum and timetables online in conjunction with staff working in school. They will be expected to attend meetings, complete all necessary reports and follow up on safe guarding issues remotely and liaise with staff in school to ensure teaching and safeguarding remains effective.</p> <p>Extremely vulnerable students will be able to access a full-time remote learning timetable as detailed above. Return to school will be as advised by the Government or at the request of the parent/carer. Each case will be assessed on the individual's needs and will be monitored by the key tutor and member of Senior Leadership.</p>
<p><b>Limit parental attendance and non urgent contractors on site</b></p>	<p>Access to school grounds will be limited to essential contractors during the period of outbreak. All contractors will be expected to follow current COVID measures.</p> <p>Meetings with parents will take place remotely where possible. In the eventuality of a remote meeting not being possible or a face-to-face meeting is essential, they should take place after students have left the school building. A large, well-ventilated room should be used with seating ensuring a 2m distance between participants. All attending the meeting should follow current COVID measures. Provision will be made for any participant that needs to attend virtually.</p>

<b>Safeguarding of pupils</b>	<p>The DSL or a deputy DSL will be available to school. All members of the safeguarding team will remain contactable unless illness prevents. The Headteacher will ensure there is a trained DSL or deputy available at all times.</p> <p>In the event of students having to work remotely, the following additional actions will be taken:</p> <ul style="list-style-type: none"> <li>• Key tutors to contact parents twice weekly to check up on individual needs and complete contact logs</li> <li>• Office staff will contact parents/carers immediately should a student not attend an online lesson</li> <li>• The DSL will continue to conduct all required meetings online or face to face and continue to liaise with all staff and other professionals</li> <li>• Where necessary, identified staff will make distanced home visits to check up on student welfare</li> <li>• Referrals will be made to EIP for concerns over non-attendance and support where required</li> <li>• Dual reg schools will be kept updated on attendance and current provision for individual students</li> </ul>
<b>FSM</b>	<p>Students attending school will continue to receive FSM where eligible</p> <p>Eligible Students working remotely will receive supermarket food vouchers.</p> <p>The guidance on “providing school meals during COVID 19” will support all actions.</p>
<b>Transport</b>	<p>Where required, transport for students will remain in place unless directed by Government or public health teams.</p>
<b>Workforce</b>	<p>The Oak Trust will continue to provide an up-to-date risk assessment for staff working in the schools. Staff will be expected to teach young people within the terms and conditions of their employment. Their role may be amended to focus on remote teaching or a blend of remote and face to face teaching.</p> <p>In the event of a closure, as directed/agreed admin staff may work in the office on a rota or remotely.</p>

<b>Date of review</b>	<b>Comments</b>	<b>Position</b>	<b>Signature</b>
01/09/2021		Co CEO's / Senior Director of Operations	